

# Classroom Tips

Child's name:

Staff contact name & details:

**Hurdles, stressors & opportunities**

**Why it happens**

**What we do**

| <b>Hurdles, stressors &amp; opportunities</b> | <b>Why it happens</b> | <b>What we do</b> |
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|   |                       |                   |

**I'd like you to know...**

# Classroom Tips Chart

## - Supporting Notes -

This chart is designed to support children who are moving between classes or schools, to enable staff who have got to know a child well to share advice and ideas with staff who will be working with the child in the future.

### **Name & Contact details**

If you're happy to do so, passing on your email address or phone number to the next member of staff who'll be working with a child can be incredibly reassuring and helpful, especially in the early days whilst the child is settling and their new adults are still getting to know them.

### **The Table**

This is simply a space to outline the child's experiences in class and the different approaches that you've taken to support them, or the strategies that they have learnt to support themselves. Note both the challenges and issues that you might sometimes face as well as also taking note of the positives. Be sure to let new staff know if there are topics or activity types that have proven especially successful or engaging for the child in the past.

### **I'd like you to know**

Work with the child to decide if there is anything that they would really like their new staff to know. This could be anything from 'When I am anxious I like to be able to stroke my favourite stone' to 'When I don't answer you it's not because I'm being rude it's because when I get stressed I cannot speak' to 'Science is my favourite topic and I am very excited to learn to use a microscope.' - You get the idea. It's a small space for the child to have their voice heard about something that is important to them or which might otherwise be missed or misunderstood.

### **An evolving document**

This kind of document can work especially well when completed by a member of staff who closely supports the child and when it is added to over time so ideas can be collected. You'll be surprised how many little things you may be doing to support which make a big difference but which are such a normal part of your everyday interactions with the child that you might forget to note them if you sit down just once to fill this out.

### **Sharing it**

This will give you a ready-made set of ideas to share with new staff who will be very grateful for tangible advice and ideas about how to support the child. Before sharing the document, go through it with the child to make sure that it feels up-to-date and reflective of their opinions and experience as well as your own.